

Personnel affairs

I Outline of Labor Laws

- (1) Necessity of Management by Labor Laws
- (2) Relationship between Labor Laws, Employment Contract and Rules of Employment
- (3) Dismissal

II Cope with Problem Employees

- (1) How to cope with problem except health problem
- (2) How to cope with health problem
- (3) Maintenance of HR system

III How to Proceed Employment Adjustment

- (1) Causes for Termination
- (2) Types of Dismissal
- (3) Dealing with Surplus Workers
 - A) Dismissing employees for the purposes of reorganization (Seiri Kaiko)
 - B) Mutual consent to resignation

IV. Immediate Employment Security Subsidy for SMEs

- (1) Main criteria for application
- (2) Amount of subsidy